



SKYLINE CLEAN ENERGY FUND

**NOTICE OF ANNUAL MEETING OF UNITHOLDERS  
TO BE HELD ON TUESDAY, JUNE 13, 2023**

NOTICE IS HEREBY GIVEN THAT the annual meeting (the “**Meeting**”) of the holders (the “**Unitholders**”) of units of Skyline Clean Energy Fund (the “**Fund**”) will be held on Tuesday, June 13, 2023, solely as a virtual (online) meeting by way of live audio webcast. The Meeting of Unitholders will be held at 10:30 a.m. (EDT) at [www.virtualshareholdermeeting.com/SKYCEF2023](http://www.virtualshareholdermeeting.com/SKYCEF2023), for the following purposes:

1. to receive the annual report to Unitholders (the “**Annual Report**”), including the audited consolidated financial statements of the Fund for the year ended December 31, 2022, together with the report of the auditor thereon;
2. to elect the Trustees;
3. to re-appoint RLB LLP, Chartered Professional Accountants, as auditor of the Fund and to authorize the Trustees to fix its remuneration; and
4. to transact such further or other business as may properly come before the Meeting or any adjournment(s) or postponement(s) thereof.

The record date for determination of those Unitholders entitled to the Notice of Annual Meeting and to vote at the Meeting is on Monday, May 1, 2023.

Accompanying this Notice of Annual Meeting is a management information circular dated Monday, May 1, 2023, a form of proxy and the Annual Report of the Fund for the year ended December 31, 2022.

The Meeting will be held virtually via the Internet. Unitholders will not be able to attend the Meeting in person. Unitholders who choose to attend the Meeting will do so by accessing a live audio webcast of the Meeting via the Internet.

To attend the Meeting, Unitholders will need to visit [www.virtualshareholdermeeting.com/SKYCEF2023](http://www.virtualshareholdermeeting.com/SKYCEF2023) and check-in using the control number included on your proxy form. The Meeting platform is fully supported across browsers and devices running the most updated version of applicable software plugins. You should ensure you have a strong, preferably high-speed, internet connection wherever you intend to participate in the Meeting. The Meeting will begin promptly at 10:30 a.m. (EDT) on Tuesday, June 13, 2023. Online check-in will begin starting 15 minutes prior, at 10:15 a.m. (EDT). You should allow ample time for online check-in procedures.

At [www.virtualshareholdermeeting.com/SKYCEF2023](http://www.virtualshareholdermeeting.com/SKYCEF2023), Unitholders will be able to listen to the Meeting live, submit questions and submit their vote while the Meeting is being held. We believe that hosting the Meeting virtually enables increased Unitholder attendance, encouraging more active Unitholder engagement and participation at the Meeting.

If you are unable to attend the Meeting or if you wish to vote in advance of the Meeting, please carefully follow the instructions on the proxy. In order to be effective, proxies must be received by not later than 4:00 p.m. (EDT) on Friday, June 9, 2023, or, if the Meeting is adjourned or postponed, not less than 48 hours before any adjournment or postponement of the Meeting. If you are attending the Meeting, please log-on to the virtual meeting in advance to ensure that your vote will be counted.

As Unitholders of Skyline Clean Energy Fund it is very important that you read the management proxy circular dated Monday, May 1, 2023 and other Meeting materials carefully. Even if you intend to attend the Meeting, it is recommended that you vote in advance by telephone or Internet to ensure that your vote is received before the Meeting. To cast your vote by telephone or Internet, please have your proxy form in hand and carefully follow the instructions contained therein. Your telephone or Internet vote authorizes the named proxies to vote your units in the same manner as if you mark, sign and return your proxy card. If you vote by telephone or Internet, your vote must be received before 4:00 p.m. (EDT) on Friday, June 9, 2023.

DATED at Guelph, Ontario as of this 1<sup>st</sup> day of May, 2023.

**BY ORDER OF THE BOARD OF TRUSTEES OF SKYLINE  
CLEAN ENERGY FUND**

(Signed) JASON CASTELLAN  
Chief Executive Officer



**SKYLINE**

**SKYLINE CLEAN ENERGY FUND**

**ANNUAL MEETING OF UNITHOLDERS**

**MANAGEMENT INFORMATION CIRCULAR**

**MONDAY MAY 1, 2023**

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SKYLINE CLEAN ENERGY FUND

**MANAGEMENT INFORMATION CIRCULAR**

**RELATING TO THE ANNUAL MEETING OF UNITHOLDERS  
TO BE HELD ON TUESDAY, JUNE 13, 2023**

**SOLICITATION OF PROXIES**

This management information circular (the “**Circular**”) is furnished in connection with the solicitation by and on behalf of the board of trustees (the “**Board**”) of Skyline Clean Energy Funds (the “**Fund**”) of proxies to be used at the annual meeting (the “**Meeting**”) of the holders (the “**Unitholders**”) of units of the Fund (the “**Units**”) to be held on the 13<sup>th</sup> day of June, 2023, at the time and place for the purposes set forth in the notice of meeting (the “**Notice of Meeting**”) accompanying this Circular and at any adjournment(s) or postponement(s) thereof. The Meeting will be held virtually conducted via live audio webcast. Unitholders can access the meeting by visiting [www.virtualshareholdermeeting.com/SKYCEF2023](http://www.virtualshareholdermeeting.com/SKYCEF2023). If you plan to vote at the meeting, it is important that you are connected to the Internet at all times during the Meeting in order to vote when balloting commences. It is your responsibility to ensure Internet connectivity for the duration of the Meeting. You should allow ample time to log in to the Meeting online and complete the check-in procedures.

However, even if you plan to attend the Meeting, the Fund recommends that you vote your Units in advance, so that the vote will be counted if you later decide not to attend the Meeting.

It is expected that the solicitation will be primarily by mail or electronic means. The costs of the solicitation will be borne by the Fund. All information in this Circular is given as of Monday, May 1, 2023, unless otherwise indicated.

**APPOINTMENT AND REVOCATION OF PROXIES**

A form of proxy or voting instruction form is enclosed and, if it is not your intention to be virtually present at the Meeting, you are asked to submit your proxy by mail, over the internet or by telephone in accordance with the instructions provided below. The proxy must be executed by the Unitholder or the attorney of such Unitholder, duly authorized in writing or, if the Unitholder is a corporation, by an officer, director or attorney thereof duly authorized. Proxies to be used at the Meeting must be deposited to Broadridge Investor Communications Corporation at the Data Processing Centre, P.O. Box 3700, Stn. Industrial Park, Markham ON, L3R 9Z9, not later than 4:00 p.m. (EDT) on Friday, June 9, 2023 or, if the Meeting is adjourned, not less than 48 hours (excluding Saturdays, Sundays and holidays) before the time set for any reconvened meeting at which the proxy is to be used.

The persons designated in the enclosed form of proxy or voting instruction form are officers and/or trustees of the Fund (“**Trustees**”).

Each Unitholder has the right to appoint a person (who need not be a Unitholder) to attend and act for him on his or her behalf at the Meeting or any adjournment(s) or postponement(s) thereof other than the persons specified in the enclosed form of proxy. Such right may be exercised by following the instructions on either your form of proxy or voting instruction form, as applicable. A person appointed as a proxy holder must be present at the Meeting to vote.

In addition to revocation in any other manner permitted by law, a proxy may be revoked at any time, by voting again on the Internet or by phone, or by instrument in writing executed by the Unitholder or by his or her attorney authorized in writing or, if the Unitholder is a corporation, under its corporate seal or by an officer or attorney

thereof duly authorized, and deposited with Broadridge Investor Communications Corporation as described above, so it is received by no later than 4:00 p.m. (EDT) on Friday, June 9, 2023, or if the Meeting is adjourned, not less than 48 hours (excluding Saturdays, Sundays and holidays) before the time set for any reconvened meeting at which the proxy is to be used, and upon such deposits the proxy is revoked.

### NON-REGISTERED HOLDERS

Only registered Unitholders, or the persons they appoint as their proxies, are entitled to attend and vote at the Meeting. In some cases, Units that are beneficially owned by a person (a “**Non-Registered Unitholder**”) are registered in the name of an intermediary (an “**Intermediary**”) that the Non-Registered Unitholder deals with in respect of the Units (Intermediaries include, among others, banks, trust companies, securities dealers or brokers and trustees or administrators of RRSPs, RRIFs and similar plans). The Fund has distributed copies of the Notice of Meeting, this Circular and the form of proxy (collectively, the “**Meeting Materials**”) to the Intermediaries for onward distribution to Non-Registered Unitholders.

Intermediaries are required to forward the Meeting Materials to Non-Registered Unitholders unless a Non-Registered Unitholder has waived the right to receive them. Generally, Non-Registered Unitholders who have not waived the right to receive Meeting Materials will:

- a) have received a form of proxy **which has already been signed by the Intermediary** (typically by a facsimile, stamped signature), which is restricted as to the number of Units beneficially owned by the Non-Registered Unitholder but which is otherwise not completed. Because the Intermediary has already signed the form of proxy, this form of proxy is not required to be signed by the Non-Registered Unitholder when submitting the proxy. In this case, the Non-Registered Unitholder who wishes to submit a proxy should otherwise properly complete the form of proxy and **deliver it to Broadridge Investor Communications Corporation** as provided above; or
- b) more typically, have received as part of the Meeting Materials, a form of proxy **which is not signed by the Intermediary**. In this case, the Non-Registered Unitholder should properly complete and sign the proxy in accordance with the directions on the proxy form and **deliver it Broadridge Investor Communications Corporation** as provided above.

In either case, the purpose of these procedures is to permit Non-Registered Unitholders to direct the voting of the Units which they beneficially own. Should a Non-Registered Unitholder wish to vote at the Meeting (or have another person attend and vote on behalf of the Non-Registered Unitholder), the Non-Registered Unitholder should strike out the names of the persons named in the proxy and insert the Non-Registered Unitholder’s (or such other person’s) name in the blank space provided. **Non-Registered Unitholders should carefully follow the instructions of their Intermediary.**

### VOTING – REGISTERED AND BENEFICIAL UNITHOLDERS

**Voting at the Meeting.** Only registered Unitholders or duly appointed proxyholders (including Non-Registered Unitholders who have appointed themselves as proxyholder) may vote at a Meeting. Non-Registered Unitholders who wish to vote at a Meeting should appoint themselves as proxyholder by following the instructions found on his or her voting instruction form. Registered Unitholders and duly appointed proxyholders can vote at a Meeting by logging into the Meeting at [www.virtualshareholdermeeting.com/SKYCEF2023](http://www.virtualshareholdermeeting.com/SKYCEF2023) at least 15 minutes before the Meeting commences and entering the Unitholder or Proxyholder/Appointee section, as applicable. Registered Unitholders should follow the instructions on the screen using their 16-digit control number (located on his or her proxy form) and duly appointed proxyholders should follow the instructions on the screen and enter the exact name and eight-character appointee identification number as provided by the Unitholder to access the applicable Meeting and vote when prompted. Registered Unitholders and duly appointed proxyholders should note that voting at a Meeting will revoke any previously submitted proxy.

**Voting by Mail.** A Unitholder may submit his or her proxy by mail by completing, dating and signing the enclosed form of proxy or voting instruction form, as applicable, and returning it to Broadridge Investor Communication

Solutions at the Data Processing Centre, P.O. Box 3700, Stn. Industrial Park, Markham ON, L3R 9Z9. To be valid, forms of proxy or voting instruction forms, as applicable, must be received before 4:00 p.m. (EDT) on Friday, June 9, 2023, or not later than 48 hours (excluding Saturdays, Sundays and holidays) prior to the commencement of any adjournment or postponement of a Meeting. If you are mailing your form of proxy or voting instruction form, be sure to allow enough time for the envelope to be delivered to meet the stated deadline.

**Voting by Internet.** A Unitholder may submit his or her proxy at [www.proxyvote.com](http://www.proxyvote.com) by following the instructions provided on the screen, prior to 4:00 p.m. (EDT) on Friday, June 9, 2023, or not later than 48 hours (excluding Saturdays, Sundays and holidays) prior to the commencement of any adjournment or postponement of a Meeting.

**Voting by Telephone (Canada and U.S. only).** A Unitholder may submit his or her voting instructions by telephone by calling 1-800-474-7493 (for service in English) or 1-800-474-7501 (for service in French) and following the instructions provided.

### **EXERCISE OF DISCRETION BY PROXIES**

The persons named in the accompanying form of proxy will vote, or withhold from voting, the Units in respect of which they are appointed in accordance with the direction of the Unitholder appointing them. **In the absence of such direction, the Units will be voted in favour of (“for”) each of the matters set out in the Notice of Meeting.**

**The enclosed form of proxy confers discretionary authority upon the persons named therein with respect to amendments or variations to matters identified in the Notice of Meeting and with respect to matters not specifically mentioned in the Notice of Meeting but which may properly come before the Meeting or any adjournment(s) or postponement(s) thereof.** As at Monday, May 1, 2023, the Trustees know of no such amendments, variations or other matters to come before the Meeting other than the matters referred to in the Notice of Meeting. **However, if any such amendment, variation or other matter should properly come before the Meeting, it is the intention of the persons named in the accompanying form of proxy to vote on such other business in accordance with their judgment.**

### **AUTHORIZED CAPITAL, VOTING UNITS AND PRINCIPAL HOLDERS THEREOF**

The authorized capital of the Fund consists of an unlimited number of Units of any class. As at Monday, May 1, 2023, 11,713,170 Class A SCEF Units and 14,576 Class F SCEF Units (collectively, “Units”) were issued and outstanding, each carrying the right to one vote per Unit, which may be given in person or by proxy. The record date for the determination of Unitholders entitled to receive notice of the Meeting has been fixed as of Monday, May 1, 2023 (the “Record Date”). The Fund will prepare a list of Unitholders as of such Record Date. Each Unitholder named in the list will be entitled to one vote per Unit shown opposite his or her name on the said list, even though he or she has since that date disposed of his or her Units, and no Unitholder becoming such after that date shall be entitled to receive notice of and vote at the Meeting or any adjournment thereof.

To the knowledge of the Trustees and officers of the Fund, as at Monday, May 1, 2023, no person beneficially owns, or controls or directs, directly or indirectly, voting securities of the Fund carrying 10% or more of the voting rights attached to the Units.

### **QUORUM**

The quorum at the Meeting or any adjournment thereof shall consist of at least two individuals present in person, each of whom is a Unitholder or a proxyholder representing a Unitholder, and who hold or represent by proxy not less than 10% of the total number of outstanding Units.

### **MATTERS REQUIRING UNITHOLDER APPROVAL**

#### **1. Election of the Trustee**

The amended and restated declaration of trust of the Fund dated December 5, 2022 (the “**Declaration of Trust**”) provides for a flexible number of Trustees, subject to a minimum of three. As Skyline Clean Energy Fund

has reached one hundred million dollars (\$100,000,000.00) in Total Assets of the Fund, at least one independent Trustee must be elected. Unitholders have authorized the Trustees to increase or decrease, from time to time, the number of Trustees within the limits prescribed by the Declaration of Trust.

The number of Trustees is currently fixed at three. Skyline Clean Energy GP Inc. is entitled to appoint a majority of the Trustees. Skyline Clean Energy GP Inc. has appointed Jason Castellan and Wayne Byrd Trustees of the Fund under the foregoing power of appointment. The third Trustee is to be elected by a resolution passed by a majority of the votes cast at an annual meeting of Unitholders.

**In the absence of direction to the contrary from the Unitholders appointing them, proxies in favour of the Board’s nominee will be voted in favour of (“for”) the election of the person whose name is set forth below.**

Management does not contemplate that the proposed nominee will be unable to serve as a Trustee, but if that should occur for any reason prior to the Meeting, it is intended that discretionary authority shall be exercised to vote the Units represented by such proxies for the election of such other person as Trustee nominated in accordance with the Declaration of Trust and the best judgment of the management nominee. The Fund has been informed by the nominee that she is willing to stand for election and to serve as a Trustee.

The current term of office of the Trustee of the Fund will expire immediately prior to the election of the Trustee at the Meeting. It is proposed that the person whose name appears below be elected as a Trustee of the Fund to serve until the close of the next annual meeting of Unitholders, or until her successor is elected or appointed.

*Independent Trustee Nominee*

The following table sets forth the name and residence of the nominee to be the independent Trustee, their principal occupation, and the year they became a Trustee.

Name and Municipality of Residence	Trustee Since	Principal Occupation
Deborah Whale, Wellington County	2019	Vice President, Clovermead Farms Inc.

*Experience of Independent Trustee Nominee*

The nature and extent of the experience of the nominee for election as Trustee, and her principal occupation during the last five years, are as follows.

**Deborah Whale** is a seasoned ambassador of Ontario’s clean energy and agriculture sectors, having served on the Boards of Directors of the Ontario Power Authority (OPA) and the Independent Electricity System Operator (IESO), as well as on the Finance Committees of Farm Credit Canada, IESO and the Grand River Agricultural Society. Her clean energy expertise extends to the installation of biodigesters and solar net metering systems for farm and residential use. Inducted into the Ontario Agricultural Hall of Fame in 2016, Deborah has also been designated an Honourary Professional Agrologist (2011) by the Ontario Institute of Agrology, and an Honourary Doctor of Laws (2017) by the University of Guelph.

**2. Appointment of Auditor**

The Trustees propose to nominate RLB LLP, Chartered Professional Accountants, the present auditor of the Fund, as the auditor of the Fund to hold office until the close of the next annual meeting of the Unitholders and to authorize the Trustees to fix the remuneration of the auditor. An affirmative vote of a majority of the votes cast at the Meeting is sufficient for the appointment of auditor. RLB LLP was most recently appointed as auditor of the Fund effective June 14, 2022.



**Proxies in favour of the Board’s nominees will be voted FOR the appointment of RLB LLP, Chartered Professional Accountants, as auditor of the Fund until the next annual meeting of Unitholders and to authorize the Trustees to fix the remuneration of the auditor.**

## **STATEMENT OF GOVERNANCE PRACTICES**

### **1. Board of Trustees**

The Board is currently comprised of three (3) Trustees, one (1) of whom is considered to be independent. An Independent Trustee is one who has no direct or indirect material relationship with the Fund which could, in the view of the Board, reasonably interfere with a Trustee's independent judgment. The name of each Trustee, whether or not the Trustee is independent, the date of appointment and any additional positions held with the Fund are set out below. Additional background information regarding the Independent Trustee nominee is set out above under “Election of the Trustee”.

<b>Trustee Name</b>	<b>Independence</b>	<b>Date First Appointed</b>	<b>Position with the Fund (Aside from being a Trustee)</b>
Jason Castellan	Non-Independent	2018	Co-founder and Chief Executive Officer
Wayne Byrd	Non-Independent	2018	Chief Financial Officer
Deborah Whale	Independent	2019	N/A

### **2. Board Member Skills**

The members of the Board have demonstrated skills in one or more of the following areas: clean energy, accounting, governance, risk management and business leadership.

All Trustees are considered financially literate, defined by the Canadian securities regulators as having the ability to read and understand a set of financial statements that present a breadth and level of complexity of accounting issues that are generally comparable to the breadth and complexity of the issues that can reasonably be expected to be raised by the Fund’s financial statements.

### **3. Other Directorships**

Jason Castellan is a trustee of Skyline Apartment Real Estate Investment Trust, Skyline Industrial Real Estate Investment Trust and Skyline Retail Real Estate Investment Trust. Wayne Byrd is a trustee of Skyline Retail Real Estate Investment Trust. Skyline Apartment Real Estate Investment Trust, Skyline Industrial Real Estate Investment Trust and Skyline Retail Real Estate Investment Trust are all issuers related to the Fund. None of the Trustees are directors or trustees of a public company.

### **4. Meetings**

The Board of Trustees holds regularly scheduled meetings throughout the year: four quarterly meetings; a meeting in March to review the draft annual financial statements; the annual general meeting; and a budget meeting in November. In addition, whenever required, the Trustees communicate by telephone or email or hold additional meetings.

During 2022, the Board of Trustees met seven (7) times. See Schedule “A” for the attendance records of individual Trustees.

### **5. Board Mandate**

The Trustees have responsibility for the overall stewardship of the Fund, establishing, reviewing and monitoring the overall policies and standards of the Fund in the operation of its business and reviewing and approving its strategic plans. The Trustees approve, where material, acquisitions and dispositions of assets, financings and issuances of Units of the Fund.

The Fund's Declaration of Trust confers on the Trustees full, absolute and exclusive power, control and authority over the assets and the affairs of the Fund; and requires that the Trustees exercise their powers and carry out their duties honestly, in good faith with a view to the best interests of the Fund and the Unitholders.

The responsibilities of the Trustees include:

- a. developing and adopting the Trust's strategic planning process;
- b. identifying the principal risks associated with the business of the Trust and the implementing of appropriate systems to manage these risks;
- c. ensuring the integrity of the Trust's internal controls and management information systems;
- d. implementing structures and procedures that ensure the Board can function independently of management;
- e. implementing a process for assessing the effectiveness of the Board as a whole, the committees of the Board and the contribution of individual Trustees;
- f. reviewing the adequacy and form of compensation of Trustees and ensuring that it realistically reflects the responsibilities and risks involved in being a Trustee; and
- g. assessing its responsibilities and performance under its mandate.

## **6. Position Descriptions**

Jason Castellan is the Chair of the Board and the Chief Executive Officer, Martin Castellan is the Chief Administrative Officer, Roy (Jason) Ashdown is the Chief Sustainability Officer, Wayne Byrd is the Chief Financial Officer and Robert Stein is the President of the Fund.

## **7. Orientation**

### *New Trustees*

The Board oversees an orientation program for a new Trustee to ensure that new Trustee has a general understanding of both the business of the Trust and the roles and responsibilities of the Board.

A Trustee candidate, before being presented for election to the Board, is interviewed by members of the Board and by Management. During these interviews, the Trustee candidate is given a description of the organization and the Board and their functions. The Trustee candidate is given an opportunity to ask questions on the role of the Board.

After being nominated to the Board, a new Trustee is encouraged to sit in on the Board meetings to gain an understanding of the materials presented and discussed. This provides the new Trustee with insights into the role and dynamics of the Board and the Trustees.

Once elected to the Board, Management supplies new Trustees with a "Trustee Orientation Binder" to provide a comprehensive understanding of both the underlying principles governing the Trust's operations as well as the role of the Board. The binder includes documents such as the Trust's latest Annual Report, the Declaration of Trust, any Committee Charters and the Code of Business Conduct and Ethics.

## **8. Continuing Education**

Various activities are performed by the Fund to ensure that Trustees maintain the knowledge necessary to meet their obligations as a Trustee. This includes:

- a. At each Board meeting, members of the Fund's management make a presentation to the Board providing a comprehensive explanation of the Fund's financial performance, anticipated future financial results and market trends;

- b. At each Board meeting, members of the Fund’s management make presentations to the Board on operational strategy and initiatives, including a review of the competitive environment for acquisitions, dispositions and development activity, local market trends, risks and the Fund’s performance relative to its peers;
- c. The Board has a standing agenda for each regularly scheduled meeting. The agenda includes ongoing education on topics affecting the Fund including changes to accounting standards, the insurance landscape and environmental regulations; and
- d. Included as standing agenda items of the Board are comprehensive reviews of best practices in governance and current and anticipated trends in governance disclosure, regulatory reporting and requirements.

In addition, the Trustees are encouraged to attend and participate in seminars and conferences relevant to the business of the Fund, such as clean energy, finance, capital markets, corporate governance, accounting, and human resources; and offerings of the Institute of Corporate Directors. The Fund reimburses each independent Trustee up to \$3,000 per year towards the cost of attending such seminars and conferences.

## **9. Ethical Business Conduct**

The Fund believes that employees are the foundation on which corporate culture is built and therefore are expected to demonstrate the highest standard of behavior and do “what is right”.

The Board has in place a Code of Business Conduct and Ethics (the “**Code**”), which it reviews annually. The Code provides a framework of principles for conducting business and dealing with tenants, investors, colleagues and other stakeholders which are: to act with integrity and professionalism; to be scrupulous in the proper use of Skyline’s information, funds, equipment, facilities and other assets; to exercise fairness, equity, courtesy, and sensitivity in dealing with tenants, investors, employees and other stakeholders; and to avoid conflicts of interests (real or apparent). All employees are expected to be aware of, and comply with, the Code and its related policies.

## **10. Conflict of Interest**

Trustees are governed by the conflict of interest provisions in the Fund’s Declaration of Trust when considering material contracts or transactions, or proposed material contracts or transactions in which he or she has a material interest.

## **11. Remuneration of Trustees and Executive Officers**

Independent Trustees receive remuneration from the Fund in the amount of \$55,000 per year.

Non-independent Trustees and Executive Officers do not receive compensation directly from the Fund. Rather, they are beneficial owners and receive compensation from asset management, operations and maintenance and exempt market dealer companies that provide services to, and receive fees from, the Fund. In addition, companies of which the non-independent Trustees and Executive Officers are beneficial owners receive distributions from Skyline Clean Energy Limited Partnership (the “**LP**”). See “Interest of Informed Persons in Material Transactions” below.

A summary of compensation received by each Trustee from the Fund in respect of Board meetings during 2022 can be found at Schedule “A” to this Circular.

## **12. Nomination of Trustees**

The Chair of the Board develops a list of potential candidates for review by the Board. Given that the various members of the Board have, in aggregate, a wide network of contacts, all members of the Board are encouraged to submit names of potential candidates who would make significant contributions to the Trust.

The Board is responsible for identifying suitable candidates to be recommended for election to the Board of Trustees by the Unitholders. One of the objectives of the Board is to maintain the composition of the Trustees in a way that provides the best mix of skills and experience to guide the long-term strategy and ongoing business operations of the Trust.

### **INDEMNIFICATION OF TRUSTEES AND OFFICERS**

The Fund indemnifies the Trustees and officers against certain losses arising from claims against them for their acts, errors or omissions acting as such. The Fund maintains liability insurance for its Trustees and officers. The policy provides insurance for Trustees and officers of the Fund in respect of certain losses arising from claims against them for their acts, errors or omissions in their capacity as Trustees or officers. The Fund is also insured against any loss arising out of any payment that it may be required or permitted by law to make to Trustees or officers in respect of such claims. The policy does not distinguish between the liability insurance for its Trustees and officers, the coverage being the same in each case.

### **INTEREST OF INFORMED PERSONS IN MATERIAL TRANSACTIONS**

For the year ended December 31, 2022, fees were paid by the Fund to companies of which Jason Castellan, Martin Castellan, Roy (Jason) Ashdown, and Wayne Byrd are beneficial owners under agreements with the Fund as follows: (i) to Skyline Clean Energy Asset Management Inc., asset management fees of approximately \$506,000 (excluding HST) (based on 2% of adjusted gross revenues); (ii) to Skyline Clean Energy Asset Management Inc., property management fees (which varies from \$2 per kW DC to \$5 per kW DC, plus an annual flat fee of \$1000 to \$3000) of approximately \$186,000 (excluding HST); (iii) to Skyline Clean Energy Asset Management Inc., acquisition fees (based on up to 1% of the asset value acquired) of approximately \$1,065,000 (excluding HST); (iv) to Skyline Wealth Management Inc., trailer fees of approximately \$465,000 (excluding HST), payable monthly, equal to 1/12 of 0.3% of Skyline Clean Energy Fund's equity under management (calculated as the product of the outstanding Units multiplied by the then market value of one Unit), equity raise fees of approximately \$317,000 (excluding HST) equal to a maximum of 1.0% on the capital raised in offerings of Units, subject to adjustment, for exempt market dealer services; (v) to Skyline Wealth Management Inc., advertising and promotion fees of approximately \$190,000 (excluding HST); (vi) to Skyline Asset Management Inc., legal and administrative fees of approximately -\$156,000 (excluding HST) (this amount was overbudgeted in 2021 and the difference was recovered in 2022 prior to legal management service duties being transferred to Skyline Private Investment Capital Inc.); (viii) to Skyline Private Investment Capital Inc, legal management service fees of approximately \$378,000 (excluding HST); (ix) to Skyline Private Investment Capital Inc, accounting and finance fees of approximately \$435,000 (excluding HST); (x) to Anvil Crawler Development Corp., operations and maintenance fees of approximately \$354,000 (excluding HST).

In accordance with the terms of the limited partnership agreement governing the LP, Skyline Clean Energy GP Inc. (the "GP"), a company of which Jason Castellan, Martin Castellan, Roy (Jason) Ashdown, Wayne Byrd, and Robert Stein were beneficial owners during the year ended December 31, 2022, is entitled to a special distribution when the Fund's net income, excluding depreciation, and unrealized gain or loss for a fiscal year is greater than 5% of the weighted average retained earnings for such fiscal year. As at December 31, 2022, a special distribution of \$1,261,000 was payable to the GP.

### **INFORMATION ON THE FUND'S AUDITOR**

RLB LLP, Chartered Professional Accountants, has been the Fund's auditor since the creation of the Fund on May 3, 2018. For the year ended December 31, 2022, RLB LLP has advised that they are independent with respect to the Fund within the meaning of the Rules of Professional Conduct of the Institute of Chartered Professional Accountants of Ontario.

### **GENERAL**

The financial statements of the Fund for the fiscal year ended December 31, 2022, are enclosed for Unitholders' review. The financial statements were received and approved on behalf of the Unitholders by the Board of Trustees by resolution on Thursday, April 6, 2023.

### **ADDITIONAL INFORMATION**

Financial information is provided in the Fund's audited annual financial statements for its most recently completed financial year. Additional information relating to the Fund is available through the Fund's head office at 5 Douglas Street, Suite 301, Guelph, Ontario N1H 2S8. Unitholders may contact the Secretary of the Fund at (519) 826-0439 to request copies of the Fund's financial statements.

### **APPROVAL OF TRUSTEES**

The contents and the sending of this Circular have been approved by the Trustees of the Fund.

**DATED** at Guelph as of this 1<sup>st</sup> day of May, 2023.

On behalf of the Trustees of SKYLINE CLEAN ENERGY  
FUND

(Signed) JASON CASTELLAN  
Chief Executive Officer

**SCHEDULE "A"**  
**TRUSTEE MEETINGS, COMPENSATION AND EXPENSE SUMMARY FOR 2022**

Name of Trustee	Board Meetings	Committee Meetings	Meeting Fees	Annual Fees	Total Compensation
JASON CASTELLAN	7 of 7	6 of 6	\$0	\$0	\$0
MARTIN CASTELLAN	7 of 7	6 of 6	\$0	\$0	\$0
R. JASON ASHDOWN	7 of 7	6 of 6	\$0	\$0	\$0
DEBORAH WHALE	7 of 7	6 of 6	\$6,000	\$30,000	\$36,000
<b>TOTAL</b>	-	-	<b>\$6,000</b>	<b>\$30,000</b>	<b>\$36,000</b>